



Regulations on 27th International Congress of Young Medical Scientists (ICYMS)

Poznań, 8-10 April 2027

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I. GENERAL REGULATIONS

1. The 27th International Congress of Young Medical Scientists, further named the Conference, is a forum for exchanging knowledge and scientific experience and competition among the best scientific papers of students and young medical scientists.
2. The Conference including all sessions will be held in-person from the **8th to the 10th of April 2027** at the campus of the Poznań University of Medical Sciences.
3. The Conference is organized by the Students' Scientific Society of Poznań University of Medical Sciences (from now on referred to as STN).
4. The Organizing Committee consists of the board of Students' Scientific Society of Poznań University of Medical Sciences (from now on referred to as Organizers).
5. Organizers appoint Coordinators of Scientific Sessions, whose main task is to organize, prepare, and care for thematic sessions of the Conference.
6. The Conference's official website is:
<https://stn.ump.edu.pl/wydarzenia/international-congress-of-young-medical-scientists/>
7. The Conference's official Facebook page is: <https://fb.me/e/8kKSwwFyd>
8. The Conference's official Instagram page is: https://www.instagram.com/icyms_poznan/
9. The Conference's official email is: poznan.congress@gmail.com
10. All additional information regarding the Conference will be communicated to participants via email or through STN's social media channels, such as Facebook and Instagram.
11. The official language of the Conference is English.

II. COURSE OF THE CONFERENCE

1. The Conference consists of Scientific Sessions, Keynote Lectures and Workshops.
2. Scientific Sessions consists of Original Paper Sessions, Case Report Sessions, Poster Session, PhD Sessions and Golden Session.
3. Original Paper Sessions, Case Report Sessions and PhD Sessions will be held on the **8th and 9th of April**, while Poster Session, and Golden Session - on the **10th of April**.
4. Sessions that will take place at the 27th International Congress of Young Medical Scientists are listed below:
 - Basic Life Sciences and Oncology
 - Neurology, Neurosurgery and Psychiatry
 - Internal Medicine
 - Cardiology
 - Obstetrics, Gynecology and Perinatology
 - Pharmacy
 - Otolaryngology and Ophthalmology
 - Dentistry
 - Public Health and Dietetics
 - Surgery and Anesthesiology
 - Meta-analysis
 - Surgery and Emergency Medicine Case Report
 - Dentistry and Maxillofacial Surgery Case Report
 - Obstetrics, Gynecology and Perinatology Case Report
 - Otolaryngology and Ophthalmology Case Report
 - Neurology and Neurosurgery Case Report
 - Cardiology and Cardiosurgery Case Report
 - Internal Medicine I Case Report
 - Internal Medicine II Case Report
 - Internal Medicine III Case Report
 - Pediatrics and Neonatology Case Report
 - PhD - Basic Life Sciences
 - PhD - Clinical Sciences
 - PhD - Case Report
 - Poster Session
 - GOLDEN SESSION
5. The number and names of listed scientific sessions may be changed by the Organizers if needed, according to the number of registrations.
6. A particular session will take place only if four or more scientific papers are accepted in the review process. If the number of papers for a specific session does not meet this requirement, the organizers seize the right to cancel the session, transfer papers to a session that is most closely related to the topic and join two or more thematically similar sessions.



7. The maximum number of works in a session is 12. In case of a greater number of papers, organizers may decide to divide the session or change the maximum number of abstracts approved for a given session.
8. The Scientific Committee is composed of acknowledged specialists who assess participants' abstracts as well as their presentations during conference sessions.
9. Workshops will be held on the **8th and 9th April** and will be announced in a separate notice and require separate registration.
10. Participants who attend the workshops will be awarded a certificate of attendance issued by the Organizers, either in electronic (email) or paper form.

III. ABSTRACT GUIDELINES

1. Submitted works - either original papers or case reports - should not be previously presented at the previous editions of International Congress of Young Medical Scientists in Poznań.
2. Works previously published in abstract books or scientific journals more than six months prior to the commencement of abstract submission (December 21st, 2026) shall not be considered for acceptance
3. One exception to this rule is the final presentation of the results obtained within the work funded by the Students' Scientific Grants Commission at Poznań University of Medical Sciences. This is due to the regulations that precise the rules to have the grant's results approved by the Commission.
4. The deadline for abstract submission is **December 21st, 2026**. Submissions received after this deadline will not be considered.
5. The Organizers maintain the right to postpone the deadline for abstract submission. Such information will be shared on the Conference's social media.
6. Abstracts should be submitted via electronic registration using Google Forms available on the Conference websites.
7. The presenting author must be the first, second, or third author of the paper.
8. Each participant may submit no more than three abstracts of which is the presenting author.
9. Each participant may present no more than two works during the Conference and under one payment. The only exception to this rule is presenting at both Original Paper Session or Meta-analysis Session and Poster Session.
10. A change of presenting author for a submitted work is permitted, provided that the Organizers are notified **at least two weeks prior to the Conference**. If the alternative author is not yet registered as a participant, they must complete the registration payment and provide confirmation to the Organizers. If the alternative author is registered as a passive member, they must pay the difference in the registration fee and provide confirmation to the Organizers.
11. If a co-author wishes to receive a certificate confirming their authorship of a presented paper and a certificate of active participation, they must register as an active participant.
12. Each participant may be a co-author of a maximum of 5 papers.
13. Each paper may have a maximum of 5 student authors.
14. The abstract may be submitted by only one presenter.
15. The abstract to the original paper, meta-analysis and poster session has to consist of 5 parts: introduction, the aim of the study, material and methods, results, and conclusions.
16. The case report abstract should consist of 3 parts: background, case report, and conclusions.

17. Abstracts should be submitted in clear British or American English.
18. The presenting author of a submitted abstract must either be a current student or a graduate within one year of completing their university studies, or a doctoral student actively enrolled in a doctoral program.
19. Abstracts must include the names of the author, co-authors, tutor and affiliations (which are not counted in the word limit).
20. Works conducted under the supervision of PUMS must include the mandatory affiliations in accordance with the rules specified in Regulation No. 101/25 and will be verified for compliance based on this Regulation. (Zarządzenie Nr 101/25 Rektora Uniwersytetu Medycznego im. Karola Marcinkowskiego w Poznaniu z dnia 14 sierpnia 2025 roku)
21. The tutors must be listed with their academic degrees and titles as awarded in the country where the degree was obtained. For example, a PhD earned outside Poland should be listed as “PhD”, while a Polish degree should use the original Polish title, such as “dr” or “dr hab.”
22. The tutor is not allowed to be both a tutor and co-author of the abstract.
23. The abstract should not be longer than 300 words and must not contain grids, graphs, or picture images and references. Phrases like: introduction, the aim of the study, material, etc. **DO NOT COUNT** in the word limit.
24. The presenting author of the scientific work will be informed via email about the acceptance, assigned session, type of presentation, or decline of the paper **on January 29th, 2027**. The Organizers seize a right to extend the time to inform the authors of the scientific papers due to unexpected circumstances.
25. The decision concerning the type of assigned session, the form of presentation or the decline of an abstract is final.
26. The acceptance process is finished at the moment of the conference fee payment.
27. The review consists of two parts: an evaluation of regulatory criteria and a substantive review.
28. The evaluation of regulatory criteria includes technical errors, word limits, correct formatting, and compliance with submission rules. Technical errors can be corrected by the participant within a given timeframe before the substantive review, and participants will be informed of such corrections by the Organizers.
29. The substantive review involves a concise summary of the research paper, focusing on clarity, completeness, and quality, to help readers quickly understand the study’s purpose, methods, results, and significance, ensuring that it accurately reflects the full work. This review is based on scientific knowledge.
30. The Scientific Committee reserves the right to reject any abstract that does not meet the aforementioned requirements, to modify the form of presented abstracts, or to transfer them to another session.
31. The acceptance of the scientific abstracts is based on the marks given by at least two reviewers.



32. If the work will have been rejected, the decision of the Jury is final and indisputable.
33. All accepted and presented abstracts will be published in the abstract book available on the Congress webpage. Abstracts that were accepted but not presented will not be published in the Abstract Book.
34. If an abstract was not accepted or was not presented, the author may submit the work in future editions of ICYMS.

IV. PRINCIPLES AND FORMS OF PRESENTATIONS

1. The Presenting Author of the original scientific paper and meta-analysis in an oral session has 7 minutes for the presentation and 3 minutes for the discussion.
2. The Presenting Author of the case report in an oral session has 5 minutes for the presentation and 2 minutes for the discussion.
3. The Presenting Author of the Poster Session in an oral session has 4 minutes for the presentation and 2 minutes for the discussion.
4. The Poster Session will be held on-site. Prospective presenters must register their abstracts following the standard abstract submission procedure. Only posters based on original research papers and meta-analysis will be accepted; posters based on review articles or case reports will not be accepted.
5. Posters must be printed on an A1 sheet and submitted by participants on the day of the presentation. The text should be legible from a distance of three meters. Posters must clearly display the title, authors' names, tutors' names, and academic affiliations. The content may include text, images, figures, tables, or graphs to effectively summarize the research. No additional presentation materials, such as slides or oral presentations, are permitted.
6. The presenting author must submit the digital copy of the poster to the Session Coordinator by **April 2nd, 2027**, as required for the Jury to briefly review the poster before final presentation. We recommend .pptx or .pdf format.
7. The printed poster serves as the primary presentation and evaluation material. **It will be displayed for both the Jury and the presenter.**
8. The Presenting Author is solely responsible for managing the timing of their presentation. If available, the remaining time may be displayed on a screen or communicated by other means by the Session Coordinator. Presentations taking more than 1 minute **WILL** be interrupted by the Organizer.
9. Exceeding the time based on technical difficulties or other unplanned events is assessed by the Coordinator of Session or Head of the Conference.
10. The official language of the presentation is English. All presenting authors should be able to present the paper in English and respond to the questions.
11. Multimedia presentations for all sessions (excluding Poster session) may be prepared using any application. The Organizer recommends *.pptx or *.pdf files. Using other types of files than recommended is the participant's responsibility. The Organizer advises every participant to have an additional copy of the presentation saved in *.pdf format. The presentation is shared with Jury Members, Session Coordinators, session participants, session listeners and other people entitled by the Organizer. The presenter is responsible for the correct functioning of the presentation. It is not recommended to include video recordings in the presentations as their correct display cannot be guaranteed. Participants are required to submit their final presentation to the Session Coordinators by **April 2nd, 2027** to allow time for downloading and preparation for display during the session.

12. Presentations will take place according to a precise schedule set by the Organizers. The schedule will be shared with participants by **March 22nd, 2027**. Mail confirmation of presenting authors' availability according to the session schedule is required by **April 2nd, 2027**. Each author is obliged to be present at the place of their Session at least **10 minutes before the Session starts**. Then, the entrance will be prohibited. Authors that are late will not be able to present their work and they will not be awarded the certificate of participation.
13. The participant is obliged to present a valid student ID card at the request of a Session Coordinator or a Jury Member. Until 3 years after graduation, graduates are allowed to identify with a valid ID card, passport, driver's license, or military ID. The first and last name from the ID must match the first and last name used to register for Congress.
14. There can only be one presenting person for a given scientific paper. The participant may not receive any assistance from other individuals.
15. The presenter may not access the following types of personal items: hand-held computers, other electronic devices, pagers, watches, wallets, purses, bags, coats, books, notes, or any other materials not specifically approved by the Organizers.
16. The presenter is allowed to use the presenter's view setting.
17. The presenter will be provided a pointer.
18. The participant may be asked by a Session Coordinator or a Member of the Jury to turn out the pockets, roll up sleeves, and show that there is nothing attached to ears, ties, or other parts of gear.
19. Eating, smoking, and chewing gum are prohibited.
20. In cases where cheating is suspected, the Organizer is allowed to decertify the cheater.
21. In case of any nonadherence to the terms of the Congress' principles of presentations and discussions or case of problems from the participant side, in particular internet connection or other technical problems, the participant may be disqualified by the Organizer or a Jury Member.

V. TERMS OF COMPETITION

1. Positively reviewed papers have the right to be presented during the Congress and will take part in the competition.
2. Each session has a specially established Jury, consisting of acknowledged specialists in the particular field.
3. If there is a member of the Jury who is also the supervisor or co-author of the presented work in a specific session, the assessment of this member of the Jury is not taken into account when calculating the average score of the work. Moreover, the score given by the Jury that might be engaged in the work (i.e. Head of the Department) will not be involved in the final score of the paper. This is to maintain the highest objectivity.
4. In each session, the Jury selects and awards at least one and no more than three Best Presentation Awards (1st place, 2nd place, and 3rd place). If two or more presentations receive the same total score, the score awarded by the Head of the Jury shall be decisive. If the scores awarded by the Head of the Jury are also identical, the presentations will be awarded ex aequo.
5. To provide places there must be at least 2 jury members. Otherwise the Organizing Committee is responsible for providing additional Jury Members or canceling or postponing the session.
6. Depending on the number of papers presented at each session, the Jury awards 3, 2, or 1 place for each session. Three prizes are awarded when there are at least 9 presentations, two prizes when there are between 5 and 9 presentations, and one prize when there are fewer than 5 presentations.
7. The Jury of a particular session awards the special prizes unless the prize founder states otherwise.
8. The evaluation of the Jury is ultimate and indisputable.
9. Coordinators of a particular session have the right to exclude a scientific paper from the competition if the person registering an abstract or presenting a paper does not abide by the regulations of the 27th International Congress of Young Medical Scientists.
10. The Scientific Committee evaluates the oral presentation based on established criteria.
 - a. For Case Reports, evaluation criteria include: abstract quality, case description, conclusions, practical aspect of the case, student's contribution, presentation visual aspect, presentation approach, discussion.
 - b. For Original Papers and Meta-analysis, evaluation criteria include: abstract quality, methodology, analysis of results, conclusions, value of research, originality, student's contribution, presentation visual aspect, presentation approach, discussion.
 - c. For Poster Session, evaluation criteria include: abstract quality, methodology, analysis of results, conclusions, value of research, originality, student's contribution, poster visual aspect, presentation approach, discussion.
11. Prizes for all sessions will be awarded during the Golden Session award ceremony. In the event of a winner's absence, the prize may be collected from the STN after prior consultation, or it may be sent by post at the expense of STN after the Congress, no later than October 31, 2027.

VI. GOLDEN SESSION

1. The Organizing Committee establishes the Golden Session which is the final part of the competition in Congress.
2. The Golden Session is based on presentation and discussion over the best papers during the Congress.
3. **The winners of each original scientific session and meta-analysis session (first prize winners) qualify for the Golden Session of the Congress (not including PhD and Poster sessions).**
4. The Golden Session is held **completely on-site**. Only **on-site participants** can take part in the Golden Session.
5. In case of the first-place winner's absence, it is permissible for the 2nd or 3rd place winner to compete in the Golden Session.
6. In the case of two or more winners of the session, with the same amount of points, all are qualified for the Golden Session.
7. The presentation should last a maximum of **7 minutes**.
8. The presenting author is responsible for fitting into the time limit. If the presentation is prolonged for more than 1 minute it will be interrupted by the Organizer.
9. The Jury assesses presentations. Members of the Jury are experienced scientists working at PUMS and visiting professors. Each paper is assessed independently by Jury members. The Jury should choose the Head of the Jury, who is responsible for the fair and proper assessment of papers.
10. Assessment of the paper in the Golden Session is based on criteria established for all other original research papers and meta-analysis.
11. During the Golden session, we apply general presentation principles from point IV. PRINCIPLES AND FORMS OF PRESENTATIONS.
12. The exception is that the Discussion during Golden Session is unlimited.
13. After the session, assessment forms are collected by the Organizer, and points are counted. The ranking list is based on the mean amount of points collected for the presentation from all Jury members.
14. For places, 1st to 3rd prizes are given. Winners of the Golden Session shall be considered winners of the competition in Congress.

VII. REGISTRATION AND FEES

1. There are three possibilities for participation in Congress:
 - **Active Participant** - possibility of presenting own papers, attending the Keynote Lectures, Workshops, and Golden Session, coffee break and lunch included, welcome bags and badges are provided, certificate of attendance
 - **Passive Participant** - possibility of attending scientific sessions as a listener, attendance to the Keynote Lectures, Workshops, and Golden Session, coffee break and lunch included, welcome bags and badges are provided, certificate of attendance
 - **Listener** - possibility of attending scientific sessions as a listener, including the Keynote Lectures and the Golden Session, coffee break and lunch not included
2. The registration process for both ACTIVE and PASSIVE participants starts on **November 30th, 2027**.
3. Students of UMP cannot apply for an invoice on behalf of UMP for settlement within the framework of a delegation.
4. The registration and fee payment deadline for the **passive participant** is **February 10th, 2027**.
5. The deadline for registration for the active participant is **December 21st, 2026**, and the fee payment is **February 10th, 2027**.
6. After these times, no fee will be considered and an active participant will not be returned. One exception to this rule is technical difficulties proven by the participant and accepted by the Head of Organizing Committee.
7. The Organizing Committee has the right to postpone given dates.
8. The payment method will be specified in the email sent by the coordinators no later than one week before the final payment date.
9. **STN cannot refund registration fees, any refund request will be refused.**

VIII. FINAL POINTS

1. The payment of the registration fee is the act of acceptance of these regulations and consent for the processing of all data given during the registration of the scientific paper for the Students Scientific Society statute and Conference Organizing Committee tasks, for the preparation of the participant's, abstract book, publishing the abstracts and results of the competition on the Students Scientific Society Website and Congress Webpage.
2. Registration as a participant is equivalent to the approval of processing personal data to create name tags for participants.
3. Interpretation of these regulations and settlement of any problems not included in regulations should be resolved by the Head of Organizing Committee.
4. If the Conference does not take place for reasons beyond the control of the Organizers ("force majeure" – e.g. flood, hurricane, PANDEMIC), the participant may not be able to get any compensation or reimbursement of fees associated with participation in the Conference.
5. Depending on the situation, the Organizing Committee reserves the right to change the regulations, but Participants will be informed about every change at least two weeks before the event.

IX. PRIVACY POLICY

1. Please be advised that by Art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons concerning the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) hereinafter "GDPR", the following applies:
2. The administrator of your data is Poznań University of Medical Sciences. In all matters concerning the processing of personal data and the use of rights related to their processing, you can contact the Data Protection Supervisor at the following address: e-mail: abi.ump@ump.edu.pl
3. Your data is processed in connection with participation in the event and sending presentation certificates.
4. The course of the event: the 27th International Congress of Young Medical Scientists, is covered by publishing photo reports on the websites of the Poznań University of Medical Sciences.
5. Your data will not be transferred to other entities.
6. You have the right to obtain information regarding the processing data by Poznań University of Medical Sciences, demanding their rectification, removal, or limitation of data processing, the right to transfer the data provided, and the right to object to the processing.
7. You have the right to file a complaint with the Office for Personal Data Protection if you believe that the processing of your data violates the law.
8. Personal Data Administrator - Poznań University of Medical Sciences, ul. Fredry 10, 61-701 Poznań informs that:
9. You have the right to access your data and rectify it, delete it, limit processing, the right to transfer data, right to be forgotten, the right to withdraw consent to the processing of personal data.
10. Data can be made available by the Poznań University of Medical Sciences, ul. Fredry 10, 61-701 Poznań, to entities authorized to obtain information.
11. The given data will be processed based on Art. 6 par. 1 point a) and following the Regulation of the European Parliament and of the Council (EU) 2016/679 (RODO (GDPR)) of 27 April 2016 on the protection of individuals concerning the processing of personal data and on the free movement of such data and the repeal of Directive 95 / 46 / EC (general regulation on data protection) (DZ.U.U.L.2016.119.1.) - from 25 May 2018.
12. Contact the Data Protection Officer at the Poznań University of Medical Sciences, ul. Fredry 10, 61-701 Poznań, email: abi.ump@ump.edu.pl
13. You have the right to file a complaint to RODO (GDPR) if you feel that the processing of personal data concerning you violates the General Data Protection Regulation provisions of 27 April 2016.